

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

MEETING DATE: January 18, 2006

DIVISION: Public Works

BULK ITEM: Yes x No

DEPARTMENT: Correction Facilities

STAFF CONTACT PERSON: Bob Stone

AGENDA ITEM WORDING: Ratification of emergency purchase order issued to Williams Scotsman for two (2) temporary modular office units to house employees of the Sheriff's Administrative Building due to Hurricane Wilma repairs.

ITEM BACKGROUND: Due to the nature and extent of Hurricane Wilma repairs needed at the Sheriff's Administration Building on Stock Island, approximately twenty (20) employees were relocated to temporary trailers, located on site for approximately six (6) months. Two other vendors were contacted, GE and MBSI, but GE was non-responsive and MBSI could not supply the units in a timely manner. The County will seek reimbursement from FEMA/State for 87.5% of the cost of the units.

PREVIOUS RELEVANT BOCC ACTION: None.

CONTRACT/AGREEMENT CHANGES: n/a

STAFF RECOMMENDATION: Approval.

TOTAL COST: \$32,320

BUDGETED: Yes: x No:

COST TO COUNTY: \$4,040 or 12.5%

SOURCE OF FUNDS: Hurricane Wilma

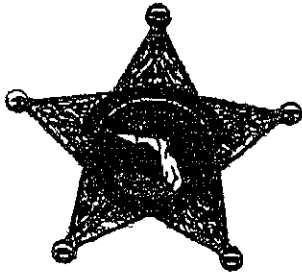
REVENUE GENERATED: Yes No X

APPROVED BY: County Atty.: OMB/Purchasing: Risk Management:

DIVISION DIRECTOR APPROVAL: 
Dent Pierce

DOCUMENTATION: INCLUDED: x NOT REQUIRED:

DISPOSITION: AGENDA ITEM #:



Monroe County Sheriff's Office

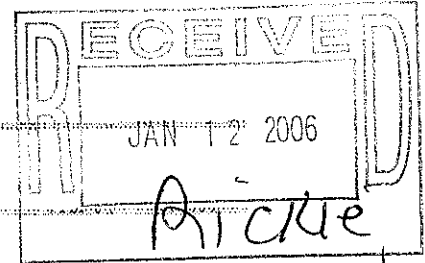
Richard D. Roth

MEMORANDUM

TO: Dent Pierce, Director of Public Works
FROM: Richard D. Roth, Sheriff *(Signature)*
DATE: January 11, 2006
REFERENCE: Request for temporary alternative housing

Due to the mold issue in the Monroe County Sheriff's Office Headquarters Building, we have a health issue that is affecting approximately 20 of our people. We need temporary alternative housing as soon as possible. The longer we work in the building, the worse their health will be. We need your immediate response to this issue.

Thank you for your cooperation and attempt to correct this matter.

**MEMORANDUM**

DATE: JANUARY 12, 2006

TO: DENT PIERCE, PUBLIC WORKS DIVISION DIRECTOR

FROM: BOB STONE, MIDDLE KEY OPERATIONS DIRECTOR *BS*

RE: MCSO ADMINISTRATION BUILDING

Vendor
90629
16, 160x2
32, 320
8302

As has been discussed, water intrusion at the Monroe County Sheriff's Administration Building has prompted the need for remediation throughout the facility. Therefore, it is desirable to provide office space for some employees outside of the facility, yet within close proximity due to wireless computer requirements, until the remediation process is completed.

Attached is a proposal from Williams Scotsman for a six-month lease of a 60 X 24 modular office. Two of these units are needed. This is the only proposal that I have been able to obtain to date. Am awaiting GE and MBSI to submit a proposal and Pac-Van will not have available similar units until February. Williams Scotsman has two of these units available for delivery next week.

Due to time being of the essence, it is requested that approval be provided to issue a Purchase Order as soon as possible to Williams Scotsman for the delivery of these two modular units. After reviewing the cost breakdown of the proposal, the costs appear to be reasonable.

Your positive consideration of this matter will be appreciated. If there are any questions or if more information is desired, please do not hesitate to contact this office.

GE - non responsive

MBSI - cannot supply in a timely manner.

Beth Felt
1/12/06
[Signature]
1/13/06

**WILLIAMS SCOTSMAN, INC.**

1400 N.W. 209th Avenue
Pembroke Pines, FL 33029
Phone: 954-450-9222
Fax: 954-450-9727
Toll free: 800-782-1500

Fax

To: Bob Stone From: Manny Bustillos
Fax: (305)289-6042 Pages: 4, including cover page
Phone: (305)797-1458 Date: 1/10/06
Re: Request for Quotation

I am pleased to enclose a confirmation of the prices we discussed. Below are some of the values you can expect from Williams Scotsman.

- Full term lease warranty backed by a full time service staff!
- No cleaning charges for "normal wear and tear".
- We offer a complete line of additional items including steps, anchors, skirting, furniture, security screens, insurance waivers, and more...

If you have any questions or additions, please feel free to contact me.

Thank you for considering Williams Scotsman!

Manny Bustillos
Branch Manager

Attachment(s):

WS Quote No. 1115593-1

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MB/SFA



Mobile Offices - Storage Products
And More

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Manny Bustillos, Branch Manager

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QUOTATION NO. 1115593-1

CUSTOMER	SHIP TO	QUOTE DATE
Bob Stone Monroe County Public Works 1160 Aviation Blvd. Marathon, FL 33050	Monroe County Crawl Key MM-60 <i>12 x 24</i> Marathon, FL 33050	January 10, 2006
PHONE: (305)797-1458	FAX: (305)289-6042	E-MAIL: Stone- Bob@MonroeCounty-FL.Gov
QUOTE EXPIRATION		February 09, 2006

UNIT DESCRIPTION & PRICING

60 x 24 Section Modular (56 x 24 box size) per the enclosed floorplan.

Serial Number: NEW UNIT

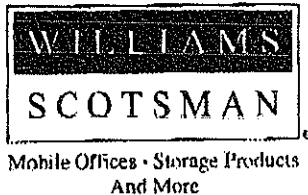
INSURANCE VALUATION:	\$60,000.00	DELIVERY FREIGHT:	\$1,370.00 ✓
MONTHLY LEASE RATES:		BLOCK, LEVEL, TIEDOWN & CRANE:	\$2,800.00 ✓
<input type="checkbox"/> 6 months	\$1,400.00 x 6	KNOCKDOWN:	\$1,800.00 ✓
<input type="checkbox"/> 12 - 0 months	\$1,200.00	RETURN FREIGHT:	\$1,370.00 ✓

☒ CHECK DESIRED OPTIONS

Initial Options	Ext. Amt.	Monthly Options	Ext. Amt.
<input type="checkbox"/> Ramp installation @ \$625.00	\$625.00	<input checked="" type="checkbox"/> (2) Alum steps mfg to OSHA standards @ \$35.00 each	\$70.00 x 6
<input type="checkbox"/> Sealed Engineered Prints (per set) @ \$190.00	\$190.00	<input type="checkbox"/> Alum ramp mfg to OSHA standards @ \$300.00	\$300.00
		<input type="checkbox"/> (2) Ins. liability waiver (standard) per mo. @ \$15.00 each	\$30.00
		<input type="checkbox"/> (2) Ins. property waiver (11 & 12 wide) per mo. @ \$60.00 each	\$120.00
<i>\$16,160 ea.</i>		Final Options	Ext. Amt.
		<input type="checkbox"/> Ramp removal @ \$625.00	\$625.00

See Page 2 for more details regarding this quotation.

CUSTOMER	BY	TITLE	DATE
Monroe County			



WILLIAMS SCOTSMAN, INC.
 1400 N.W. 209th Avenue
 Pembroke Pines, FL 33029
 Phone: 954-450-9222
 Fax: 954-450-9727
 Toll free: 800-782-1500
Manny Bustillos, Branch Manager

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QUOTATION NO. 1115593-1

CLARIFICATION(S):

1. Delivery and or Return of unit(s) is based on clear and easy access to site for truck and equipment. Underground utilities must be clearly marked prior to set up..
2. Williams Scotsman has 20' and 40' Ground Containers as well as 40" Container/Offices in stock.
3. Williams Scotsman is not responsible for the additional costs associated with unit(s), ramps, or steps that are set-up on unlevel surfaces. In the event of a hurricane WARNING, customers are responsible for window and door protection.

COMMENT(S):

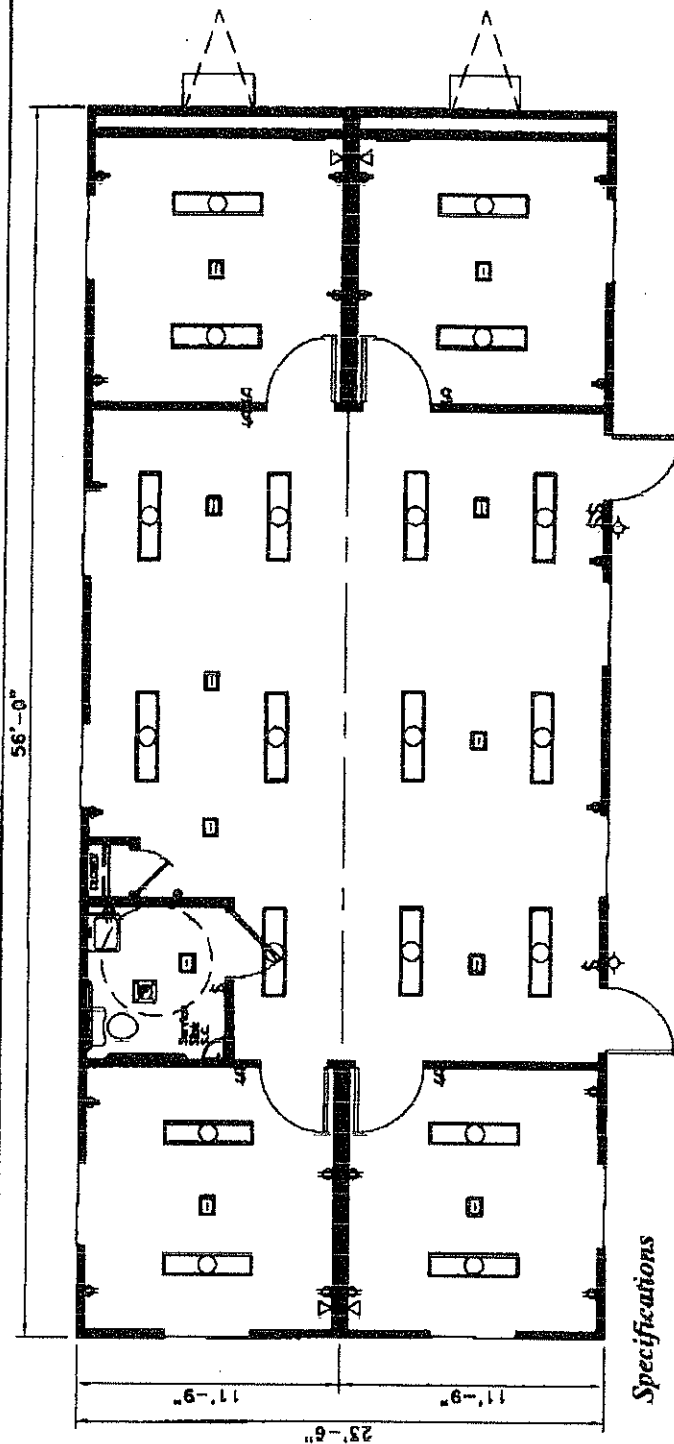
- Williams Scotsman is not responsible for changes to local, State or Federal building codes. Customer is responsible for obtaining building permits unless otherwise agreed to by Williams Scotsman.
- Full service warranty during lease term does not include replacing air conditioning filters, light bulbs, Acts of God or vandalism. Customers will be responsible to pay for damage to unit(s) set at or below grade without proper ventilation or drainage.

!* NEW UNIT IMMEDIATELY AVAILABLE.*THERE ARE 5 LIKE THIS MODEL.****146 MPH !!*****APPLICABLE TAXES: Personal Property Tax: State Sales Tax:**

Customer hereby agrees to the above quoted prices and specifications. Customer further authorizes Williams Scotsman to make appropriate arrangements for the delivery of the above described Equipment. Upon delivery, and until a subsequent Lease Agreement is executed by Williams Scotsman (as Lessor) and Customer (as Lessee), the Standard Williams Scotsman Leasing Terms and Conditions, which are incorporated by reference herein, will govern this transaction.

CUSTOMER:	BY:	TITLE:	DATE:
Monroe County			

The items described above comprise the Equipment, which the Customer desires to lease from Williams Scotsman. All equipment is subject to availability. Physical Damage and Commercial Liability Insurance coverage are required beginning on the date of the Equipment's Delivery. In addition to the above quoted prices, customer shall also pay to Williams Scotsman any local, state, federal, or personal property taxes and/or any fees related to the Equipment and/or its use. (If taxes and/or fees are quoted above, they are subject to change based on delivery address.) Payment terms are net 10 days. Permits, footings, steps, site preparation, electrical, and plumbing connections are not included in the quoted price unless specifically stated.



Specifications

Size(s)

- 60' Long (including hitch)
 - 56' Box size
 - 24' Wide
 - 8' Ceiling height
- #### Interior Finish
- Paneled walls
 - Vinyl tile floors
 - Gypsum ceiling
 - Private office(s)
 - Wide open shells available

Electric

- Fluorescent ceiling lights
 - 120/240 volt single phase electric
 - Two breaker panels
- #### Windows/Door
- Horizontal slider windows
 - Vision panel doors with standard lock

Heating and Cooling

- Central A/C w/head
 - 10 kw electric heat in A/C unit
- #### Exterior Finish/Frame
- Aluminum siding
 - I-beam frame
 - Standard drip rail/gutters

Additional floor plans available. Floor plans and specifications may vary from those shown and are subject to in-stock availability.



Mobile Offices • Storage Products
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Section Modular 60x24

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